

ADMISSION NOTIFICATION 1

ALL THE PHOTOSTAT COPIES OF DATE OF BIRTH, COMMUNITY, ADDRESS PROOF, SALARY SHOULD BE ATTESTED BY A GAZETTED OFFICER

1. **Timings for issue of application & Registration: 9.00 am-12.00 noon.**
2. **Once registration is done the employment and the community category of the child cannot be changed.**
3. **Check the school website www.kv2tambaram.tn.nic.in for date of drawl lots.**
4. **Name of the Gazetted Officer attesting the documents should have the name in Capital letters and the mobile phone numbers.**
5. **The service certificates in the application form should be attested by the employers Senior Officer and the name of the Gazetted Officer should be in Capital Letters along with office phone number.**
6. **Single girl child affidavit should be attested by a Notary Public at the time of Registration. Only in case of admission an affidavit from the First Class Magistrate is to be submitted.**
7. **Address proof in the name of the parent only will be accepted.**
 - a) **Ration Card**
 - b) **BSNL Landline Bill**
 - c) **Government authorized Gas Connection**
 - d) **Aadhar Card**
 - e) **Voter Id**
 - f) **Passport**
 - g) **Driving License**
8. **Application complete in all aspects only will be considered for Registration.**
9. **Please quote the Registration Number for all queries.**

10. **Category (Gen/SC/ST/SGC/OBC) at the time of Registration is final. No change will be entertained.**
11. **Any change in the contact number is to be informed immediately.**
12. **Salary Certificate /OBC should be a recent one.**
13. **SC/ST/OBC Certificate in the name of child should be produced at the time of admission.**